



# YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
<b>1. Name of the Institution</b>	Damdama College
• Name of the Head of the institution	Dr. Suranjan Sarma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03612850087
• Mobile No:	6900845645
• Registered e-mail	damdamacollege2011@gmail.com
• Alternate e-mail	ssarma1968@gmail.com
• Address	Hajo Nalbari Road, Guwahati
• City/Town	Guwahati
• State/UT	Assam
• Pin Code	781104
<b>2. Institutional status</b>	
• Type of Institution	Co-education

• Location	Rural												
• Financial Status	UGC 2f and 12 (B)												
• Name of the Affiliating University	Gauhati University												
• Name of the IQAC Coordinator	Dr. Saurav Sengupta												
• Phone No.	03612850087												
• Alternate phone No.	9867396476												
• Mobile	9867396476												
• IQAC e-mail address	iqac78@gmail.com												
• Alternate e-mail address	damdamacollege2011@gmail.com												
3. Website address (Web link of the AQAR (Previous Academic Year))	<a href="https://damdamacollege.edu.in/wp-content/uploads/2022/05/AQAR-19-20.pdf">https://damdamacollege.edu.in/wp-content/uploads/2022/05/AQAR-19-20.pdf</a>												
4. Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://damdamacollege.edu.in/academic-calender-20-21/">https://damdamacollege.edu.in/academic-calender-20-21/</a>												
<b>5. Accreditation Details</b>													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>73.65</td> <td>2005</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	73.65	2005	Nil	Nil
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B	73.65	2005	Nil	Nil								
6. Date of Establishment of IQAC	10/02/2016												
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Nil	Nil	Nil	Nil	Nil		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
Nil	Nil	Nil	Nil	Nil									
8. Whether composition of IQAC as per latest NAAC guidelines	Yes												
• Upload latest notification of	<a href="#">View File</a>												

formation of IQAC	
<b>9.No. of IQAC meetings held during the year</b>	06
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>Two Days National Webinar on Migration in India Amidst Covid Pandemic: Implication, Challenges and Future Prospective. Organized by the IQAC. Date 17 and 18 July, 2020 Two day National Webinar on Science Fiction in An Age of Crisis. Date 08.08.2020. One Week National Drama Workshop on Theater, Evolution, Genesis and Present Day Forms. (15-21). 08.2020. Webtalk on Foreign Language Teaching: Aspects and Prospects y Dr. Sajal Dey, NEHU</p>	
<p>One Week Community Workshop Cum Book Exhibition from (14-21), December, 2020.</p>	
<p>Continuation of the Lecture Series by Mrs. Pratibha Deka, HOD, English on New Education Policy Dated 10/11.2020</p>	
<p>Cycle Rally to improve student's awareness on environment from Damdama College to P.B Anholik College, Singimari. Dated 20/11/2020.</p>	
<p>Health Awareness Program on Female Health and Menstrual Hygiene. Date: 20/11/2020</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Plan for Academic and Gender Audit	Academic audit and Gender Audit was prepared in the academic year. Also, Financial, Green, Administrative Audit were also performed
Construct new classrooms for	New classrooms as per new education guidelines for NEP and recommendations of NAAC were

ICT classes	created. Projectors and other apparatus installed
Improvement of Old Classrooms	Old classrooms of the College were cleaned and new paints done to improve the overall ambience. Lighting and new fans were also installed.
Old classrooms of the College were cleaned and new paints done to improve the overall ambience. Lighting and new fans were also installed.	A new Volleyball court was prepared within the campus using the College's own funds.
Integrate academic exercises with the environment	The Covid restrictions notwithstanding, the college took initiative to make students aware of their environments. A 'Cycle Rally' started from Damdama College and ended at Pub Bongshor College, Singimari. The exercise ended with faculties and students gathering to discuss about the various issues in the nearby areas relating to the environments. Both the institutions planted trees etc. in selected area
Improve students facilities for sanitation and drinking water	Existing sanitation facilities at the institution was improved and new drinking water facilities installed
Improve facilities for extracurricular activities.	An inter- college debate competition was organized. The exercise of involving students and teachers outside the classrooms was brought through such events as the 'Dalichar Mel.'
Improve gymnasium facilities	The College purchased new equipment's for its gymnasium using its own funds
Improve student's participation in classes and other activities of the college	The College has tried to improve student's participation in the activities of the college by involving them in various academic and non-academic works. Activities like open air classrooms and discussion forums like Dalicher Mel, inter college debate and essay competition etc have managed to enthuse students

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
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Governing Body of the Collge

16/11/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2020-2021	22/04/2022

**Extended Profile****1. Programme**

1.1	
Number of courses offered by the institution across all programs during the year	01

File Description	Documents
Data Template	<a href="#">View File</a>

**2. Student**

2.1	
Number of students during the year	995

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	336

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	
Number of outgoing/ final year students during the year	68

File Description	Documents
Data Template	<a href="#">View File</a>

**3. Academic**

3.1	
Number of full time teachers during the year	21

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	22
Number of Sanctioned posts during the year	
<b>File Description</b>	<b>Documents</b>
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	52,18,639/-
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	15
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College has an Academic Committee, comprising of the HOD's to look after curriculum requirements. Syllabus is distributed to faculties and the departments maintain registers of the various proceedings regarding the same. Professor devise teaching plans in tune with the Academic Calendar of the College. HODs of departments endorse the teaching plans and keep a record of the syllabus covered during the semester period. Leave records are maintained and HOD's arrange extra classes for classes missed. Remedial classes are provided to weak learners. To achieve better students output in examinations, faculties evaluate students periodically through written tests and oral presentations/assignments and projects. Group discussions among students enable learners understand each other's weakness and strengths. Mentoring is also provided to students

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://damdamacollege.edu.in/consolidated-records-of-all-departments/">https://damdamacollege.edu.in/consolidated-records-of-all-departments/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

For the present academic year online classes were held for the

most part of July to August. Sessional examinations were also held online in view of covid restrictions. An online essay competition was held on the 4th of August. Language and Communication classes were continued and were held from (28-30) September, 2020. A Socio-Cultural event was organized on 19th October 2020 by 50 Assam SQN (FLG) in collaboration with NCC Damdama College. The College observed the Education Day on 10th Nov. 2020. Cycle Rally from Damdama college to P.B.A. Anchalik College was organized by NSS unit on 21 Nov. 2020 for Environment and health Awareness. A Hindi movie "Nil Battey Sannata" was screened on 10th Dec 2020 by Damdama College Film Society. Community Workshop cum Book Exhibition on 21/12/2020 by Central Library Damdama College. Annual Lecture, Magazines publication and Felicitation to Meritorious Students was held on 24th Dec. 2020. Assignments given to students. Date of submission was from (06-12), October, 2020. An Awareness Program and a lecture were organized on Women Empowerment in collaboration with 'Sabbir' foundation on 25th Feb 2020.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://damdamacollege.edu.in/academic-calender-20-21/">https://damdamacollege.edu.in/academic-calender-20-21/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To crosscut issues relevant to various issues involving gender, human values, and environment etc the institution organizes various programs. Lecture series on issues pertaining to academic interests, social welfare programs like 'Swachh Bharat Abhiyan' etc are organized from time to time. For the academic year (20-21), a two day national webinar on issues of migrant labor migration during the pandemic was organized. During August 2020, a national workshop on 'theater and its present day forms were also organized. The idea of this workshop was to correlate connections between theater and social practice. Similarly, on October 02, 2020 the birthday of Mahatma Gandhi was celebrated with lecture delivery, which highlighted the importance of Gandhian thoughts in present socio-economic configurations of the present day. Cycle Rally from Damdama college to P.B.A. Anchalik College was organized by NSS unit on 21 Nov. 2020 for Environment and health



**Awareness. Health Awareness Program on 'Female Health and Menstrual Hygiene was organized by Women Cell on 26th Dec 2020. A street play was performed on 22nd Feb 2020 on the theme "Beti Bachao, Beti Padhao. Women's day celebration and District level debate competition was organized on 8th March. One day workshop on 'Building Youth-Leadership towards Bio-Diversity Conservation" on 10th March.**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

42

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
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URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

#### 1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://damdamacollege.edu.in/feedback-url/">https://damdamacollege.edu.in/feedback-url/</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

550

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

325

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

#### 2.2 - Catering to Student Diversity

##### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For academically slow learners, the college has provisions of remedial classes. Students are identified on basis of their class performance, sessional examinations etc. For advanced learners, the college has peer review classes and student's seminars. Skill development classes are organized for advanced learners.

Communication classes in Assamese and English are provided for such students. However, because of pandemic restrictions on academic institutions, the college could not carry out many of its extra academic exercises. Nonetheless, faculties of the college has guided students on different problems faced by them in syllabus completion using the online mode. However, this year, the college could not organize remedial classes.

File Description	Documents
Link for additional Information	<a href="https://damdamcollege.edu.in/soft-skills-and-english-communication-records/">https://damdamcollege.edu.in/soft-skills-and-english-communication-records/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
995	21

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Department of the College in consultation with the Academic Committee adopt various student centric methods for better learning outcomes. Student seminars, group learning, student's parliaments and field visits are some of the highlights of the curriculum implementation being carried out by the institution. For the academic year, students participated in online essay competition and online debate competition. The online essay competition was an inter college event and involved participation with nearby college like Suren Das College, Hajo. Students from the department of History from both the college engaged in a debate competition, chaired by respective HODs of the institutions. The department of Economics has undertaken a field study of nearby Hadala village to study the relation between livelihood and economic activity. The study shows that the village suffers from poor public utility systems and need more connectivity between the place and . Unfortunately, due to the pandemic, the college could not carry more such programs. Yet, more such exchange programs are planned between this institution and other institution nearby, including Puthimari College.

File Description	Documents
Upload any additional information	<a href="#">View File</a>

Link for additional information	<a href="https://damdamacollege.edu.in/wp-content/uploads/2022/03/experiental-learning.pdf">https://damdamacollege.edu.in/wp-content/uploads/2022/03/experiental-learning.pdf</a>
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**2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words**

The various ICT tools available in the college are desktops, laptops, LCD projectors, printers and other gadgets for effective delivery of ICT classes. The ICT resources available in the college are Campus Wifi, campus LAN, library management software Soul 2.0. e books and e journals, online feedbacks, computerized maintenance of student's records college website www.damdacollege.edu etc. Teachers use the ICT platforms available in the College as per the College routine and maintain records of the same. Students of the institution are also asked to avail these facilities and give their presentations on selected topics as per the requirements of class and evaluation mandates as required by faculties. Online seminars and conferences can also be viewed by large audiences through such facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://damdamacollege.edu.in/ict/">https://damdamacollege.edu.in/ict/</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality**

**2.4.1 - Number of full time teachers against sanctioned posts during the year**

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

0.6&lt;25

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is conducted as per the space allotted in the academic calendar of the affiliating university; and the mode of the examination is also in line with the necessary instructions issued by the university I this regard. The examination is held for 20% of marks in each paper. For 10% of marks written examination is conducted as per a centrally prepared routine in allotted space in the said academic calendar. For the remaining 10% marks a two stage evaluation process is adopted. Maximum 4% marks are allotted as per their attendance; and the remaining 6% marks are allotted depending on their performance in activities like group discussion, seminar presentation, survey or extra-curricular performances on the wings like. Apart from that, occasional tests are held in various modes- like OTBE, using online modes like goggle forms etc.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Seminar-Presentation-and-Group-Discussion.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Seminar-Presentation-and-Group-Discussion.pdf</a>

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

During final examinations, grievances of the students arise in various categories.

1. Subject Related: Due to wrong submission of details in the process of filling up forms of examination, the subject statement does not tally with the actual subject combination of students. In such cases, follow up action is undertaken to communicate with the University for necessary correction.

### 2. Medical Issues

During examinations, some candidates fall sick. Some students appear in the examination with illness. In such cases, sick room facility is made available to them and medical support of basic nature is kept in standby mode.

### 3. Re-evaluation

At times, students do not agree with the marks they obtain in the examination and they appeal for re-evaluation. In such cases, necessary support is provided to them so that they get due justice.

### Examination grievances

In internal assessment, often students( only a few however,) appeal for re-scheduling of their examination as the dates clash with their interview date for jobs. Some students appeal for re-scheduling on medical grounds. In such cases, the appeal is sent to respective departments for making sure that separate examination is scheduled for their convenience.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://damdamacollege.edu.in/examination-grievances/">https://damdamacollege.edu.in/examination-grievances/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Every department inform and guide students about the courses and subjects of their choice. They answer student related queries related to course outcomes and also the possibility of higher studies following such courses. Most of these sessions take place at the beginning of the academic students. Students are distributed their syllabus for various semester examinations and how best they can integrate such programs with the environment and local cultures. However, considering that most of such courses are

vast etc, many of these orientation programs are extensive and are done periodically.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Programs-to-improve-students-awareness.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Programs-to-improve-students-awareness.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The departments assess students knowledge via sessional examination, class tests and home assignments. The students are also asked to present papers on various topics related to the course. Periodic quiz competitions are also organized to make students aware of various issues pertaining to the course and also students general awareness. The students also provide their feedbacks on their learning outcomes. These feedbacks are duly analysed by various departments where HOD's discuss about the mechanism required to improve the program and course outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/course-otcome.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/course-otcome.pdf</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

80

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://damdamacollege.edu.in/annual-report-2020-2021/">https://damdamacollege.edu.in/annual-report-2020-2021/</a>

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be

provided as a weblink)

<http://damdamacollege.edu.in/wp-content/uploads/2022/03/Student-satisfaction-survey-for-the-year-2020.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards



### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

02

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

#### 3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Damdama College's Extension Cell has been carrying out a series of programs to sensitize students to social issues and holistic development. The College in association with the NSS Unit of the College and the Extension Education Cell has been educating the local community on the risks of plastic and awareness on clean and green environment.. A cycle rally was taken from Damdama College to Pub Bongshor College to create awareness on health and environment. The village initially adopted by the college was initially identified. Unfortunately, due to pandemic no programs could be undertaken. This year, poor weavers from the area has been identified and yarns distributed for the making of gamochas, mekhalas etc. Faculties of the institution visit the village occasionally to teach school children. Damdama College had adopted the Hadala Village near Geruah Chowk for the economic empowerment of women and also for the academic improvement of the school present in the village. The exercise was part of the institutions mission to integrate the college with the community nearby and fulfill its responsibility, apart from usual academic exercises. This year, after covid related restrictions were lifted, faculties

from various departments visited Hadala village and also imparted lessons to school children from the village school.

File Description	Documents
Paste link for additional information	<a href="https://damdamacollege.edu.in/wp-content/uploads/2022/03/Extension-Work-1.pdf">https://damdamacollege.edu.in/wp-content/uploads/2022/03/Extension-Work-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

03

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

200

File Description	Documents
Report of the event	<a href="#">View File</a>

Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

01

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

**4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.**

The institution also has not received any funds either from RUSA or UGC over the years. However, the college authorities, taking cognizance of the large number of students willing to study in the College, the management built assam type structures for classrooms. Newly created Digital classrooms, seminar halls and other infrastructures has been constructed with the college's own fund. The college has a total of 20 classrooms including 2 ICT rooms, and 5 Teacher's Common Room according to the Departments of the college, 1 Gymnasium, 1 Girls Common Room, 1 IQAC room, playground, 1 open auditorium for hosting various cultural events, The college has a total of 12 computers and 7 of it are available in the library for students use. The library has been partially

automated with the incorporation of a library management software namely SOUL 2.0. Databases has been improved and new ones created and the library now subscribes to a few number of journals and e-books from the jstor. Facilities for ICT classes have been constructed. Drinking water facility has been constructed with funds from local area MLA fund.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://damdamacollege.edu.in/infrastructure/">https://damdamacollege.edu.in/infrastructure/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a fully equipped gymnasium, playground, a yoga room and medication centre and a open stage for hosting various cultural events. The playground is used for by the students for various sports and games like volleyball tournament, self defence class, Kabbadi etc. The gymnasium has 1 Bench Press Seat, 1 Flexible Seat, 6 pairs of Dumbell sets, 10 Weight Plates, 1 Twister, 2 pairs of Boxing Gloves, 1 Long Bar, 2 Medium Bar, 1 Short Bar and a Exercise Ball. The facility is open to both students and staff from 7 am to 7 pm. The gymkhana has a extra dressing room and 2 bathrooms attached. For indoor games there are 3 Carrom Boards with 5 boxes of Carrom coins and 5 Chessboards. For outdoor games , there are 5 footballs and 2 football nets, 3 cricket bats ,6 stamps and 2 dozen Tennis Balls; for Badminton there are 6 Rackets and 1 Net. The college also a room has for yoga and mediattion where yoga practices on the campus conducts sessions on World Yoga Day and proffesional yoga instructors teaches the students and the teacher Asanas and practice meditation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://damdamacollege.edu.in/infrastructure/">https://damdamacollege.edu.in/infrastructure/</a>

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://damdamacollege.edu.in/ict/">https://damdamacollege.edu.in/ict/</a>

Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>
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#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5218639.50/-

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

DamdamaCollege purchased SOUL 2.0 version in 2018. The library automation begins from Administration and Acquisition Module, because the main library automation sub-system is Administration and Acquisition System. All library functions are done through SOUL 2.0. The SOUL 2.0 consists of the following six main modules. Each module has further been divided into sub modules to cater to its functional requirements; Administration, Acquisition, Catalogue, Circulation, Serial Control and OPAC.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

##### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

##### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

75,580/-

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The instituton aims to improve the academic and research facilities in the college through necessary update of IT facilities. For the year 2020-2021, the wifi bandwith is 6mbpsThe College office, classrooms, Principal's Office and IQAC Room etc was connected to improved bandwith. Also three rooms were provided with projectors for the academic year. The college manage all these facilities from its own funds.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

##### 4.3.2 - Number of Computers

15.

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	No File Uploaded

##### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded

Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
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#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7,54,386/-

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Damdama College has both conventional classrooms as also a conference hall. The conventional classrooms are used by respective departments for holding classes and for the purpose of examinations. The conference hall is used for organizing various events. Certain examinations (other than specified by the University of Gauhati) are held on Sundays. For this purpose, the college authorities are paid a 'Center Fees.' The Central Library of the College is open both for the faculties and students. The terms of use is outlined in the 'College Prospectus.' Computer facilities in the libraries are also available for teaching staff and students. The college does have dedicated bandwidth for internet. Faculties procure reading materials from the World Wide Web and distribute these among the pupils. The canteen of the College is run by the 'Canteen Monitoring Committee' along with a private party purely for the benefit of students and staff attending the college. Departments also maintain a small library of their own. Books in this library are given out to students. The department of Education has a laboratory for students to carry out their practical classes. The college has two projectors for the purpose of ICT classrooms. The college has a generator for the purpose of supplying electricity to various needs. The generator is mostly used during examinations. An experienced electrician is employed by the college for maintenance of all electrical problems and run the generator. The college has a fully functional gymnasium, where necessary sports equipments are permissible for college students on production of student's identity card. Students can avail the equipments after classes are over, ie, from 3 pm onwards till 5 p.m. The college administration supervises the

use of the classrooms, seminar hall, gymnasium etc and invites stakeholders to formal meetings where the use of such facilities is discussed. Necessary funds are allotted to various committees of the college for their renovation and upkeep.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

84

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

01

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to institutional website	<a href="https://damdamacollege.edu.in/wp-">https://damdamacollege.edu.in/wp-</a>



	<a href="content/uploads/2022/03/5.1.3-soft-skill-and-communication.pdf">content/uploads/2022/03/5.1.3-soft-skill-and-communication.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

05

File Description	Documents
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Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

08

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

### 5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students of the College take an active part in the implementation of various academic programs and cultural events. They help the administration periodically with feedbacks and ideas for better engaging stakeholders with the institution. As members of democratic societies, they take interest in college elections, in the organizing of various cultural and social events like Saraswati Puja, Muharram, Id-ul-Fitr, College Week, the College Foundation Day etc for the purpose of cultural harmony. For example the students of the institution organized the College Foundation Day on the 9th of August, 2020. The College Week was similarly held on 08.12.2021 and young learners participated in song and dance programs and other cultural activities of importance. As members of the NSS Cell, they take part in various outreach programs like the 'Swachh Bharat' Mission etc. Tours to various places of academic interest are also a part of their learning process and they engage themselves well during such activities. Students are parts of academic committee, where they discuss issues related to classes, student's attendance, syllabus completion etc. Also, as member of NAAC, they suggest various measures to be adopted for student's welfare like improvement in the college library, identity cards, the installation of ramps for divyangs etc. They help the administration identify bright yet poor students. Student's Union also involves other peer members in debate competitions, and procuring write ups for the college magazine, Kachioli.

File Description	Documents
Paste link for additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/5.3.2-student-representation-1.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/5.3.2-student-representation-1.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

02

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college occasionally host Alumni meets wherecome together periodically to discuss issues relevant to the institution, like drinking water facility, improvement of classrooms, welfare measures for employees and students of the institution but it does not have any registered Alumni Association as of yet. The College has applied for the Alumni Association to be registered.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** An institution of excellence that nurtures indigenous knowledge systems with modern technology and builds empowered communities. .

**Mission:** To strive to fulfill the national mission goals of building a strong nation through sustainable development programs by integrating local communitieswith technology platforms.

The college aims to cater to the needs of higher education institution in a place that is largely inhabited by agrarian community, whose are adapting to new professional challenges of the city. While most students of this college belong to nearby places, it is hoped that Damdama College can cater to the future needs of students and communities alike through programs and events that connect them to the larger societal configurations. While this institution has been pursuing the first degree course of the University of Gauhati, it has tried within its limited scope to organize events, seminars and workshops that help learners shape into rounded and responsive social individuals. To this end, the college has augmented its traditional classroom focus with ICT mechanisms for a technologically equipped environment to help it stakeholders in all possible ways.

File Description	Documents
Paste link for additional information	<a href="https://damdamacollege.edu.in/6-1-1-additional-information/">https://damdamacollege.edu.in/6-1-1-additional-information/</a>

Upload any additional information	<a href="#">View File</a>
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6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the current academic year 2020-2021, Dr. Sanjay Talukdar was the Chairman of the Governing Body. Two teacher representatives were selected to the Governing Body by the Teacher's Unit of Damdama College, who participated actively in all the Governing Body meeting in case of policy making for the development of the College. Although, during this academic year, the college day to day activities suffered badly due to the pandemic situation. However, for the mental and physical health of the students the GB took some new steps like development of Gymnasium facilities and outdoor play ground facilities in the college. For instance, during the year the GB took resolutions for implementing a scheme called 'Development of Damdama Collge Playground' in which the State Government gave financial assistance of Rs twenty lacs (Rs 20 lacs) under 'Chief Minister's Samagra Gramya Unnayan Yojna' and rupees ten lacs (Rs 10 lacs) was granted from the College's own infrastructure development fund. The teacher representatives actively participated in the implementation of the scheme.

File Description	Documents
Paste link for additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Participative-Management.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Participative-Management.pdf</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

### Strategic Deployment 1

#### Seminars and Conferences

The IQAC in association with the Department of Assamese organized a program on gender sensitization on the 25th February, 2021.

A 'Health Awareness Program' on female health and menstrual hygiene was held on 26.12.2012.

A two day national webinar on 'Migration of Indian Laborers Amidst Covid Pandemic: Imploration, Challenges and Future Preparedness' was organized from 18.07.2020 to 19.07.2020.

A two day national webinar on 'Science Fiction in an Age of Crisis' from 18.08.2020 to 19.08.2020.

Strategic Deployment 2: To undertake collaborative academic programs through MOU Deployment-

The College signed a MOU with Indian Institute of Entrepreneurship, Government of Assam on 12.10.2020 for the training of its students in various programs organized by the institute.

Strategic Plan 3:

To improve ICT facility and its use by students and teachers.

Strategic Plan 4: To conduct research activity on women and other issues.

Strategic Plan 5: To promote faculty exchange/student exchange programs.

Strategic Plan 6. To organize awareness program on ecology and environment. A Cycle Rally event was organized on 20.11.2020 at the initiative of NSS group of Damdama College.

Strategic Plan 7. Program for Communal Harmony.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://damdamacollege.edu.in/wp-content/uploads/2022/03/Strategic-plan.pdf">https://damdamacollege.edu.in/wp-content/uploads/2022/03/Strategic-plan.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Damdama College follows the policies and directions of the Director of Higher Education (DHE), Government of Assam in terms of appointment of staff (teaching and non-teaching), constitution of the Governing Body of the College, implementation of service rules etc. The College follows the procedures suggested by the DHE through the Governing Body of the institution. The planning and execution of various policies is done by the GB of the College. The Principal is also the administrative head of the college and supervises the overall academic and administrative set up.

The various statutory bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines. The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies. The College GB nominates various academicians to these bodies. The programs and events in the college are periodically monitored by various committees and reported to the Principal.

The Principal and Head of Departments communicate various job related activities to the faculties and staff periodically. The Office of in-Charge examinations maintains records relating to

examinations and communicates necessary orders from the affiliating university and necessary guidelines in evaluation of answer scripts to various departments.

File Description	Documents
Paste link for additional information	<a href="http://68b.d0f.myftpupload.com/wp-content/uploads/2022/03/6.2.2.docx">http://68b.d0f.myftpupload.com/wp-content/uploads/2022/03/6.2.2.docx</a>
Link to Organogram of the Institution webpage	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Organogram.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Organogram.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

D. Any 1 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

**Teaching:** The College has various schemes for its faculties. Female faculties can avail of Maternity Leave (ML) and Child Care Leave (CCL). All members are entitled to leave on medical grounds. Duty Leave (DL) is allowed to teaching staff to attend various seminars and conferences or Faculty Development Programs (FDP) and matters relating to government duties- Election duty, Census Duty, Inspection of Schools (Gunautsav) etc. The College has a first-aid-center to provide immediate medical relief to faculties and staff in distress. There are separate toilets and washrooms for female and male teachers. There is provision for clean drinking water in the campus. The library has provisions for books and journals for teachers.

**Non-teaching Staff:** Non-teaching staff can avail Leave on Duty. TA and DA are engaged to staff when they have to visit the Director of Higher Education's Office (DHE) and other government offices on duty. They are allowed NPS/Provident Fund as per rules. Toilet and washroom facilities. Safe drinking water.

**Students:** Poor students can avail books from department book banks. Scholarships for SC/ST minority students are available. Safe drinking water, library facilities etc. Career Awareness

programs are held periodically. Financial help to students in distress.

File Description	Documents
Paste link for additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Travelling-Allowance-Bill.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Travelling-Allowance-Bill.pdf</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course**



**during the year**

05

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The institution evaluates the teaching and non teaching staff on the basis of their performance periodically . The principal maintains an attendance register to monitor their work where both the teaching and non teaching staff upload their workloads on a daily basis . The teaching staff maintain class dairies, which are evaluated by the respected H.O.D of the departments. The Principal evaluates the employees through a periodic performance appraisal system where the performance and contributions of the employees towards the institutions and their job responsibilities are annually evaluated. Also, feedback are taken from different stakeholders such as the the Students and parents to evaluate teaching staffs of the college. The Principal also monitors the performance and records of the nonteaching staff.

File Description	Documents
Paste link for additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Performance-appraising-report.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Performance-appraising-report.pdf</a>
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College undertakes to audit its financial documents and transactions through a chartered accountancy firm. These audited reports are then forwarded to the local audit firm of the Government of Assam. Like the previous year, the Chartered Accountancy Firm, N.N. Das & Co carried out the audit. The government audit is awaited.

File Description	Documents
Paste link for additional information	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Audit-Report.pdf">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Audit-Report.pdf</a>

Upload any additional information	<a href="#">View File</a>
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#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

**Institutional strategies for mobilization of funds and the optimal resource utilization:**The College follows certain process for the utilization of funds and resources. While the college does not receive any tuition fees from students directly, the government reimburses a part of the admission fees amount after deduction of the tuition fees. The College does not receive any funds from Non-government agencies.

**Fund Utilization:**The purchase committee seeks quotations from vendors for the purchase of equipment, computers, books, etc. before a final decision is made based on parameters like pricing, quality, terms of service, etc. The college appoints a certified Chartered Accountancy Firm to audit various income and expenditure bills and audited reports are forwarded to the local area audit department of the government of Assam for its final report.

**Resource Mobilization Policy and Procedure:**The Principal in consultation with the Governing Body of the College prepares the college budget and is approved by the GB. The audited reports are forwarded to the local area audit department of the government of Assam for its final report.

**Optimal resource utilization:**Effective utilization of infrastructure is ensured through the appointment of qualified lab technicians & system administrators. There is a performance appraisal system for teaching and non teaching staff.

File Description	Documents
Paste link for additional information	<a href="https://damdamacollege.edu.in/wp-content/uploads/2022/03/Resource-Mobilization.pdf">https://damdamacollege.edu.in/wp-content/uploads/2022/03/Resource-Mobilization.pdf</a>

Upload any additional information	<a href="#">View File</a>
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## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the College prepares and mobilizes strategic plans for quality assurance process. Faculties are appraised yearly through student's feedback, alumni feedback and performance appraisal reports. Necessary ICT tools like projectors are purchased by the institution on recommendation of the IQAC and Academic Committee of the College. Faculties are also encouraged to attend 'FDP's at regular intervals. Student's Satisfaction Surveys and feedbacks are generated. To improve students' performance in various examinations, the IQAC organizes various lecture programs from experts from various fields. To ensure the maximum utilization of resources, the IQAC recommends various audits-financial audit, administrative audit, academic audit, gender audit and green audit etc. The library Committee comprising of various HOD's requests the College management for books etc through the IQAC. The College authority is appraised of the student's requirement for drinking water, sanitation etc. The IQAC meets at regular intervals and also prepares, evaluates and recommends the following for approval by the relevant authorities: (a) Annual Quality Assurance Report (AQAR), (b) Self-Study Reports for NAAC, (c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme (CAS), (d) Stakeholder's feedback, (f) Action Taken Reports

For the academic year 2020-2021, the IQAC met on the following dates: IQAC meeting: 07.07.2020, IQAC Meeting: 12.08.2020, IQAC Meeting: 09.11.2020, IQAC Meeting: 23.11.2020, IQAC Meeting: 05.02.2021.

File Description	Documents
Paste link for additional information	<a href="https://damdamacollege.edu.in/academic-and-administrative-audit/">https://damdamacollege.edu.in/academic-and-administrative-audit/</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC in association with the Academic and various other committees review the teaching, learning process in the institution. The departmental HOD's are informed of the need of teaching plans, who also inform students about the Program Outcomes and Course Outcomes. The IQAC also prepares the Academic Calendar and departments are requested to do a follow up of the same. To ensure that the objective missions and visions of the institution are fulfilled etc., the IQAC takes up a periodic performance appraisal system through the Academic Committee for an

**Academic Audit.** For the year, the IQAC conducted the internal Academic Audit. An external academic audit was undertaken by Prof. Dipti Phukan Patgiri, Professor in Assamese at Gauhati University. Similarly, an Administrative Audit was also undertaken and Mr. Basanta Kumar Das, Retd. Director of Elementary Education, Assam. The results of the audit was forwarded to the College administration and faculty members were informed about the same. A Student's Satisfaction Survey was undertaken to make the process full proof.

File Description	Documents
Paste link for additional information	<a href="https://damdamacollege.edu.in/academic-and-administrative-audit/">https://damdamacollege.edu.in/academic-and-administrative-audit/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include:** Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://68b.d0f.myftpupload.com/wp-content/uploads/2022/03/6.5.3.-Annual-Reports-of-the-Institution.docx">http://68b.d0f.myftpupload.com/wp-content/uploads/2022/03/6.5.3.-Annual-Reports-of-the-Institution.docx</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Damdama College promotes gender equity through lecture programs, special drives for female sanitation and awareness of female hygiene. During the year, sanitary pads were distributed by the College through the institution's 'Woman's Cell.' Two lectures were conducted during the year. One was on gender sensitization

and issues related to menstrual hygiene. The resource person for the said program on 26.12.2020 was Dr. Gauranga Das, a Medical Officer at Hajo Primary Health Center. The other resource person was Dr. Ankita Baruah, Gynecologist at the same center. The College organized the 'International Women's Day' on 8.3.2021 in association with the Student's Union and the Woman's Cell. A lecture program entitled 'Samprotik Paristhitit Samajik Progotir Babe Nari Netritor Bikolpo Nai,' (Importance of Women's Leadership in Promoting Social Welfare in Present Social Context) was held. This was followed by an inter college debate competition on the theme. A total of thirty seven students participated.

<http://damdamacollege.edu.in/wp-content/uploads/2022/03/7.1.1-Gender-Equity.docx>

File Description	Documents
Annual gender sensitization action plan	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/Gender-Plan-and-Achievements.docx">http://damdamacollege.edu.in/wp-content/uploads/2022/03/Gender-Plan-and-Achievements.docx</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://damdamacollege.edu.in/7-1-1-additional-information/">https://damdamacollege.edu.in/7-1-1-additional-information/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For the management of wastes, the college has appointed two cleaners and one sweeper. Dustbins have been placed around all departments, where paper wastes and other items like chalks and unusable dusters etc are collected. As there is a large number of trees in the compound, dry leaves are collected and used as manures. The college has refused the use of plastics etc and does not generate radioactive wastes. E-wastes, like old computers, CPU's etc are disposed off to vendors as and when necessary. As there is no medical facility in the college, the college does not

generate bio-waste as such. Nonetheless, there are provisions for disposal of items like bottles, clothes etc.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://damdamacollege.edu.in/wp-content/uploads/2022/03/7.1.3.docx">http://damdamacollege.edu.in/wp-content/uploads/2022/03/7.1.3.docx</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

The College regularly organizes programs like Saraswati Pur, Eid, Muhrrram etc, where scholars are especially invited to talk and share their opinions. Most festivals like Saraswati Puja make provisions of celebrations where students take part amicably. Many such functions are followed by lunch and distribution of food items, which help young students identify themselves with the festivities and become a part of. Similarly, the fresher's program allows participation of students on equal basis without any restrictions for thier caste, color, sect or gender. Holi is a festival which helps in the bridging of cultural, regional, linguistic, communal diversities. For the promotion of economic empowerment and bridging of and socio-economic diversities, the

College provides support to woman weavers in nearby Hadala Village, where woman from poor economic background are provided funds to produce gamochas and dhotis (traditional Assamese wear). Also, the College has provided a selling space in its campus, considering its closeness to the important Hajo Nalbari Road, where these women can sell their products.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College encourages students to understand democratic processes through participation in student body elections. For, this purpose, the administration appoints a 'Returning Officer' (RO), who advises students on the various process involved in such elections from filing of nomination papers to checking and verifying them for aberrations. Candidates are allowed to circulate their respective manifestos among other students and also ensure that their ideas are communicated well. .

On Election Day, students are allowed to cast their votes after they produce their college identity cards. This is followed by the counting of votes and declaration of results. T

Apart from this, the college has also programs to make students aware of their rights and responsibilities. Gender sensitization programs and lectures and talks by activists, scholars are planned and organized at different points in the year. There are programs that involve students in various activities relating to the environment like Swach Bharat Mission, cleaning of campus and campus beautification. There are programs on tree plantations for a 'green campus.' Also, the debating sections of the student's union hold debates to discuss various socio political issues pertaining of the country and society etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of**

**B. Any 3 of the above**



**Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The college regularly organizes and celebrates national and international commemorative days. Independence Day celebrations are a regular feature of the college annual program and begin with the hosting of the national tricolour and singing of the national anthem. Students and teachers take part in celebrations that include speeches, dances and various other activities. A colorful feature of the program is the guard of honor accorded to the Principal by NCC Cadets.

The international Woman's Day on 8 March is celebrated with day long events. Speech and lecture programs are organized by the Woman's Cell of the College, where dignitaries and socially eminent figures are invited to share their opinions on the various aspects relating to the lives of woman from their achievements to challenges.

The College organizes a 'Martyrs Day' or Swahid Divas on the 10th December, as it marks the day when the people of the state pay their tributes and homages to the brave and courageous souls, who gave up their lives in Assam Movement.

The teacher's day is organized on September 5 and begins with day long programs where students offer thanks to their teachers.

Saraswati Puja, Eid and Muharram are also organized by students under supervision from faculties and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Dalicher Mel (Meeting of Minds from the literal translation of meeting of carpets- 'dalicha' in Assamese).

Goal:

Engage more students to read books and develop interactive skills.

Underlying Principles

Principle 1. Encourage students to read books.

Principle 2: Encourage students to think critically and creatively.

Principle 3. Encourage students to interact with peers and faculties.

Principle 4. Develop interpersonal and intercommunication skills.

Practice

1. Students of various academic backgrounds are encouraged to give their presentations and readings of books and stories.
2. Teachers guide them in various strategies of reading and analyzing texts.
- 3.

Limitations

1. Engagement of students is small.

Evidence of Success

1. Students participating in the program have improved interpersonal and communication skills.

B. Happy School Hour in the Library

Goal

Engage with schools and educational institutions nearby for a better academic engagement.

Practice:

Students from nearby school visit the Damdama College to study and read books. Principals and teachers of schools encourage their students in such pursuits and highlight the importance of books of higher learning.

Limitations  
Always a challenge to involve a large number of students switch between different academic complexes.

**Evidence of Success .**

More students from schools have joined the event over time. They interact better with their peers and teachers.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Associate Village Project Damdama College**

Vill- Hadala, P.S- Hajo, P.O-Gerua, Dist.-Kamrup, Assam-781104

Damdama College had adopted the Hadala Village near Geruah Chowk for the economic empowerment of women and also for the academic improvement of the school present in the village. The exercise was part of the institutions mission to integrate the college with the community nearby and fulfill its responsibility, apart from usual academic exercises. This year, after covid related restrictions were lifted, faculties from various departments visited Hadala village and also imparted lessons to school children from the village school. This visit apart from being an academic exercise, was also a way of learning the ways and means of life of the people there. As part of the extended exercise of helping woman, the college provided a lump sum amount to the weavers to carry on with their works of weaving gamochas etc. The weavers showcase their products in the facility provided by the college for such purposes and are now confident that over time, they would be economically stronger and can carry forward their duties with greater satisfaction.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3.2 - Plan of action for the next academic year**

Organize more seminars and book readings sessions like Dalicher Mel.

Help more students access higher education by connecting with nearby schools through the 'Happy School Hour in the College Library.'

Contribute more towards the welfare of nearby communities through the Associate Village Project.

Organize student seminars, Open Book Examinations, entrepreneurship development programs and Career Guidance Programs.

Interact with more educational instituton in the state and also outside for academic and cultural interaction. Involve more students in extracurricular activitites like theater, debates etc.

Strengthen the research infrastructure of the institution provided the college has funds.