



OFFICE OF THE PRINCIPAL & SECRETARY

Ph. No.: 89006-48545

# DAMDAMA COLLEGE

Estd. : 1978

P.O.: Kulhati, Dist.: Kamrup, Assam, Pin-781104

www.damdamacollege.edu.in, E-mail: damdamacollege2011@gmail.com

Permanently affiliated to Gauhati University & Registered under 2(f) and 12 (B) of UGC Act. 1956

Ref. No. DC/ERP/2025/01

Date : 17/06/2025

## NOTICE INVITING TENDER (NIT)

Sealed tenders are invited from reputed and experienced IT firms for the design, development, implementation, and maintenance of a web-based College ERP System for Damdama College. The system should automate and integrate all academic and administrative functions of the college.

### **Scope of Work / Modules Required:**

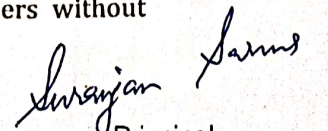
- Student Admission & Profile Management
- Faculty Profile & Attendance Management
- Student Attendance Tracking
- Lesson Planning and Learning Management System (LMS)
- Examination and Result Management
- NAAC Documentation & Compliance Reports
- ID Card Generation & Reporting Tools

### **Eligibility Criteria:**

- The firm must be registered in Guwahati, Assam. Proof of office must be enclosed.
- Minimum 5 years of operational experience in ICT domain.
- Experience of ICT-related project execution in Govt. Colleges/Universities/Departments or PSUs in the last 3 years.
- Minimum annual turnover of ₹2 crore in each of the last three financial years (up to 31st March 2024). Attach ITR and CA-certified Balance Sheets.
- Valid GST registration Certificate, Trade License in Assam.
- Presence of a qualified in-house technical team with 24x7 support capacity.
- ERP solution should be fully customizable to meet college-specific needs.
- The firm must be capable of providing on-site deployment, support and training in Assam.

### **General Terms & Conditions:**

- No part of the project may be subcontracted or outsourced.
- The bidder's representative must visit the college within 3 days of tender publication to understand requirements.
- The tender must be submitted in hard copy at the college office within 10 days from the date of publication.
- The Principal reserves the right to accept or reject any or all tenders without assigning any reason.

  
Principal  
Damdama College  
P.O.: Kulhati, Dist.: Kamrup  
Assam, Pin-781104





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## Tender Submission Address:

The Principal  
Damdama College,  
Kulhati, P.O. Hajo, Dist. Kamrup, Assam - 781102

**Note:** This notice does not include any financial estimate or indicative pricing. Bidders are requested to submit only technical proposals in accordance with the specifications outlined above.

*Sumanjan Jaima*  
17/6/2025

Principal,  
Damdama College  
Principal  
Damdama College  
P.O.:Kulhati, Dist.:Kamrup  
Assam, Pin-781104

Date: 17/06/2025

Ref. No. DC/ERP/2025/01

Copy To:

1. The President of the GB
2. The Coordinator IQAC
3. Website Management Committee With a request to upload in the college website.
4. Office File

*Sumanjan Jaima*  
17/6/2025

Principal,  
Damdama College  
Principal  
Damdama College  
P.O.:Kulhati, Dist.:Kamrup  
Assam, Pin-781104

Date: 17/06/2025